



GIRL SCOUTS OF CAMDEN COUNTY, NJ, INC.

## **GIRL SCOUT TROOP LEADER/CO-LEADER** **AGREEMENT FORM**

For an adult who will serve as a leader, co-leader, or assistant leader of a Girl Scout troop or group.

I understand that as a leader of Troop # \_\_\_\_\_, for the year \_\_\_\_\_, I play an essential role in the success of the Girl Scout experience for the girls with whom I work. I understand that my attitude, behavior, and responsibilities as a role model are critical.

I, therefore, agree to do the following:

- Complete an Adult Volunteer Application that will be updated every three(3) years.
- Register as a member of the Girl Scouts of the U.S.A.
- Attend Basic Leadership Training, Part I and Part II (for each level I will work with)
- Serve as a responsible representative of the Girl Scouts of Camden County NJ, Inc. to the community.
- Work as a team with other adult volunteers and Council staff in fulfilling my leadership responsibilities.
- Promote retention through bridging activities.
- Support all Council fund raisers and money earning activities: Family Share, QSP/Nuts, Cookie Program, Spring Appeal.
- Be informed by making sure that a representative of my troop attends all Service Unit Meetings.

In addition, as Troop Leader, I will carry out the following responsibilities in regard to:

### **Troop Program:**

- Be sensitive to the needs of each girl.
- Respect the places and people with whom I come in contact.
- Carry out a balanced girl-planned program that ensures the health and safety of the girls.
- Participate in Service Unit and Council events and Product Sales.
- Become familiar with all the materials and books provided for Girl Scout leaders of the age level with which I work.

### **Finances:**

- Maintain accurate records.
- File Troop Financial Report in June.
- File "Money Earning Request" where necessary.

continued.....see reverse side

**Procedures:**

- \_\_\_ Register troops by October 1<sup>st</sup> and process additions as they come in.
- \_\_\_ Know the Girl Scout policies and procedures in the **Leaders Digest: The Blue Book of Basic Documents.**
- \_\_\_ Adhere to the standards, guidelines and procedures in **Safety Wise** as well as to additional standards, guidelines and procedures outlined by my Council.
- \_\_\_ Ensure that appropriate forms are completed by girls, parents/guardians, sponsors, etc.
- \_\_\_ Obtain guidance and approval for all activities and trips as designated in **Safety Wise**, using the Girl Scouts of Camden County NJ, Inc. resources, forms and procedures.

\_\_\_\_\_  
Service Unit

\_\_\_\_\_  
Leader / Co Leader Name (PLEASE PRINT)

\_\_\_\_\_  
Leader / Co Leader Signature

\_\_\_\_\_  
Date

This will confirm your appointment as leader/co leader of Troop \_\_\_\_\_ Girl Scout Year \_\_\_\_\_

\_\_\_\_\_  
Authorized Council Signature

\_\_\_\_\_  
Date